

West Plains Transit Center

Kick-Off Meeting

Thursday, August 7, 2014 / 10:00 a.m.- 12:00 p.m.

Spokane Transit Authority – Southside
1229 W. Boone Ave. Spokane, WA 99201

Meeting Purpose:

- Introduce Core Stakeholder Group and Technical Committee Members
- Discuss the Purpose of the Project
- Review the Purpose of Each Committee
- Discuss the Scope and Schedule

Agenda

Time	Item	Lead
15 min.	Introductions and Review of Agenda	Susan/Karl
20 min.	Purpose of the Project <ul style="list-style-type: none">○ Project History, Description, Status○ Purpose & Need Document	Karl/Steve
20 min.	Purpose of Each Committee <ul style="list-style-type: none">○ Core Stakeholder Group○ Technical Committee○ Charter Agreement	Steve
30 min.	Open Discussion <ul style="list-style-type: none">○ What are the opportunities for the project?○ What are the major hurdles for the project?○ How do you define success of the project?	Karl
20 min.	Scope of Current Work Program <ul style="list-style-type: none">○ Interchange Justification Report○ Methods & Assumptions Document○ Milestone Schedule	Steve
15 min.	Next Steps <ul style="list-style-type: none">○ Final Questions○ Review Committee Meeting Schedule○ Meeting time and place	Karl/Steve
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